

Terms of Reference for the Better Care Fund Service Transformation Group

<p>Purpose</p>	<p>The purpose of the Service Transformation group is to coordinate the redesign of health and social care services within the scope of the Better Care Fund and implement any resulting re-commissioning and/or de commissioning as required.</p>
<p>Vision</p>	<p>To improve services and outcomes for the people of Shropshire and make the local health and social care system financially & clinically sustainable into the future.</p>
<p>Objectives</p>	<p>The Service Transformation Group will implement a joint approach to the commissioning, decommissioning and redesign of services within the scope of the Better Care Fund which will improve the health and wellbeing of local people. It will:-</p> <ul style="list-style-type: none"> ○ develop services to meet the needs the health and social care needs of the local community as identified in the Joint Strategic Needs Assessment. ○ ensure that that the appropriate engagement and involvement of patient and service users takes place at all stages of service redesign. ○ ensure that that the appropriate engagement and involvement of providers including the voluntary sector takes place at all stages of service redesign. ○ use the Better Care Fund as a vehicle for the integration of health services and social care services in provision and procurement. ○ coordinate the service transformation necessary in each of the four priorities areas:- <ul style="list-style-type: none"> Prevention Long Term Conditions Managing & supporting people in crisis Living independently for longer ○ receive exception reports on the progress against the projects/areas of work and achievement of associated timescales. ○ take the outcomes of service redesign to CCG Clinical Assurance Panel and the local authority senior management team where appropriate prior to commencing any formal re-commissioning ○ make recommendations on service specifications and procurement decisions to the Health & Well Being Executive.

	<ul style="list-style-type: none"> ○ ensure appropriate reviews are carried out of any service changes to monitor effectiveness and value for money. ○ Ensure that the Better Care Fund objectives are designed into any service redesign undertaken ○ link with chair of HOSC regarding any specific changes that require formal overview and scrutiny and ensure that appropriate changes are taken to HOSC for approval.
Membership	<p>Chair: TBA</p> <p>Group Membership:</p> <ul style="list-style-type: none"> § CCG Director of Strategy & Service Redesign § CCG Head of Programmes & Redesign § CCG Clinical Director of Delivery, and Clinical Director for LTCs § Better Care Fund Manager § Patient/public representative § Head of Service: Improvement and Efficiency – Adult Services § Director of Preventative Health Programmes § Head of Children’s Social Care & Safeguarding § Commissioning Manager - People <p>Lead managers, service leads and clinicians from CCG/local authority to attend for appropriate Task & Finish areas of work, as required. Additional patient and individual provider representation will be an intrinsic part of the individual task and finish group</p>
Reports to	Health & Wellbeing Executive with individual reports to the HOSC as requested.
Links to	Clinical Assurance Panel and Service Review & Procurement Group at the CCG Senior management team at the council
Frequency of Meetings	Monthly from April 2014.
Administration	Personal Administrator for the Chair
Review Record	The chair will sign off the previous month’s action notes and these shall form the written review record.
Quorum	Minimum of 2 senior management representatives and 1 senior clinician from both the CCG and the local authority

Date drafted for initial review by group: March 2014

Date revised following comment: May 2014

Date for future review: October 2014